

California Grand Jurors' Association Board of Directors Meeting
June 25, 2019
MINUTES

A. Call to Order and Roll Call

The roll was taken, and the meeting began at 7:03 PM.

Present: Directors Larry Herbst, Lloyd Bell, Marsha Caranci, Travis Gibbons, Rich Knowles, Jerry Kunkle, Joann Landi, Lou Panetta, Barbara Sommer, Andi Winters, Ron Zurek; Parliamentarian Jim Ragan, LLRC and BPRC Chair Karen Jahr, Member Chuck MacLean.

Absent: None

Quorum is present.

B. Agenda and Comments

B-1 Agenda Approval: Herbst moved that E-1 Action be moved on the agenda to precede the Consent items. Kunkle seconded. The amended agenda was approved unanimously.

B-2 CGJA Member Comments - none

C. Consent Items

C-1 Approve Regular Board Meeting Minutes, 5/28/19: Sommer

C-2 Acknowledge Committee Minutes and other documents in 6/25/19 meeting packets: Herbst
Board unanimously approved the consent items.

D. Officer and Committee Chair Reports – see committee minutes in packet for details on current activities

D-1 **President's Report (Herbst)** – reported on the resignation of MRC chair, Jim McClary, and the appointment of Dorothy Schlitz as interim chair, only for a few months. Asked about a reason for McClary's resignation, Herbst replied there was none other than described in McClary's formal resignation letter – deciding to make other commitments.

Herbst received a complaining email against the Ventura County civil grand jury. It was not a matter in which CGJA was or is involved. No further action was taken, other than forwarding it to a member in Ventura county, who passed it on to Manager of Jury Services at the Ventura County Court. Herbst will forward it to Karen Jahr who is familiar with one of the judicial groups mentioned in the email.

D-2 **Officer Reports**

Vice President (Panetta) – Panetta, along with Bell and Herbst are requesting information for succession planning. At present, they are simply seeking names of possible candidates for the board and as committee chairs. Please send your suggestions to him by July 1. The committee will vet the list and then the BOD can discuss succession at its November meeting.

Treasurer (Gibbons) – The current web address list (with logon names and passwords) is complete. Should you need to recover a password, contact either the Treasurer (Gibbons) or Secretary (Sommer). If you need someone else's password, that request must go through either the president or the vice-president.

An internal audit with FRC (Knowles) is underway.

Secretary (Sommer) – no report.

D-3 **Legal and Legislative Resources Committee (LLRC)** – no report.

D-4 **Public Relations Committee (PRC)** – no report. Ragan commented on the uptick in blog reports and how coverage occurs more often when the matter is of interest to the community. New information has to be very important to attract media coverage. Herbst reported on the website analytics (see packet).

D-5 **Membership Relations Committee (MRC)** – no report.

D-6 **Training Committee (TC)** – Caranci gave a brief description of current training workshops. Herbst pointed out the use of electronic registration for summer seminars and hoped to see some use.

D-7 **Finance Committee (FC)** – no report.

D-8 **Nominations-Elections Committee (NEC)** – Bell reported that the committee’s work is near completion. There will be another electronic ballot test.

D-9 **Awards Committee (AC)** – no report.

D-10 **Annual Conference Committee (ACC)** – Bell stated that the program is nearly complete. The tentative program is posted on the website. He asked board members to think about the 2020 venue. Email any suggestions to him.

D-11 **Bylaws & Policy Review Committee (BPRC)** – see the minutes and action items E-4 through E-7.

D-12 **Finance Review Committee (FRC)** – Knowles said that the committee is still recruiting. There are only 2 members.

D-13 **Technology Committee** – no report.

E. **Action Agenda**

E-1 **Ratify the appointment of Chuck MacLean to director with a term consistent with that of Jim McClary ending in 2020.**

[Motion made by Herbst, seconded by Caranci]

The motion passed unanimously, 11-0-0, by voice vote.

E-2 **Amend Policy 13.40 to approve electronic voting via the CGJA website to elect directors with an “opt out” provision to request a paper ballot.**

[Motion made by Bell, seconded by Panetta]

The motion passed, 12-0-0, by voice vote.

E-3 **Approve 2019 Director Election Ballots** (see attached ballots).

[Motion made by Bell, seconded by Landi]

The motion passed, 11-0-1, by voice vote.

E-4 **1) Adopt new Chapter 15.00, *Technology Committee (Tech)***

(2) Renumber existing chapters 15.00 – 21.00 of the Policy Manual to 16.00 – 22.00 to allow for the insertion of the new chapter.

[Motion made by Jahr, seconded by Zurek]

The motion passed unanimously, 12-0-0, by voice vote.

- E-5 **Revise Policy 12.50, subsection A.1 to reduce the number of dual CGJA/chapter members from seven to three for chapter formation; and subsection B.4 to reduce the number to maintain chapter status from five dual members to three.**

[Motion made by Jahr, seconded by MacLean]

There was discussion about reduced pressure on chapter members to join CGJA, although that may be mitigated by being able to keep struggling chapters alive.

The motion passed unanimously, 12-0-0, by voice vote.

- E-6 **Revise Policy 12.60, subsection B to require the CGJA President, rather than the president of the dissolved chapter, to inform the court of the dissolution.**

[Motion made by Jahr, seconded by Winters]

The motion passed unanimously, 12-0-0, by voice vote.

- E-7 **Revise Policies 2.40H and 12.40C to allow a CGJA membership list limited to members within a county to be provided to any chapter member in that county who is also a CGJA member in good standing for the purpose of recruiting chapter members.**

[Motion made by Jahr seconded by Bell]

Past misuse was discussed briefly with the note that this action pertains only to a list of members within a particular county.

The motion passed unanimously, 12-0-0, by voice vote.

F. **Director Comments** – none

G. **Adjournment** (8:15 PM).

Respectfully submitted,
Barbara Sommer, Secretary