

California Grand Jurors' Association Board of Directors Meeting

March 28, 2017

MINUTES

A. Call to Order and Roll Call

The roll was taken, and the meeting began at 7:02 PM.

Present: Directors Andi Winters (president), Medsie Bolin, Larry Herbst, Karen Jahr, Rich Knowles, Jerry Kunkle, Joann Landi, Lou Panetta, Jim Ragan, Barbara Sommer, Kathy Wylie

Absent: Lloyd Bell (excused)

B. Agenda and Comments

B-1 Agenda Approval: Winters
Board members unanimously approved the agenda.

B-2 CGJA Member Comments
None

C. Consent Items

C-1 Approve Regular Board Meeting Minutes, 02/28/16: Ragan

C-2 Acknowledge Committee Minutes and other documents in 03/28/17 meeting packet: Winters/Ragan

The Board unanimously approved the consent items with minor grammatical changes made to the 02/28/17 Board Meeting Minutes previously submitted to the secretary (C-1).

D. Officer and Committee Chair Reports

D-1 President's Report (Winters)

Winters reminded board members of the board retreat on April 1 in Sacramento. She said that the Executive Committee would meet on April 1 to vote on ratifying her appointment of Pat Healy of Monterey County to be a member of the Finance Review Committee.

D-2 Officer Reports

Vice President Bell – no report.

Treasurer Bolin – no report. She said she would answer questions about the financial information presented in the meeting packet. There were none.

Secretary Ragan. Ragan directed board members to the revised roster of committee members in the board meeting packet.

D-3 Legal and Legislative Resources Committee (LLRC)

Vice Chair Jahr said that LLRC did not meet in March. She added that there would be an LLRC exercise at the Train-the-Trainer Workshop on March 30-31.

She said that CGJA had been contacted by a company called Your Voter Guide about supporting state legislation (AB 2004) that would require the Secretary of State to build and maintain a website containing contact information on every elected official in every county of the state. Jahr responded that CGJA comments on legislation only if it directly speaks to the powers and functions on the grand jury which this legislation does not do. But said she would consult with the board. After discussion, there was consensus that we should not get involved. Jahr said she would so communicate with Your Voter Guide.

D-4 Public Relations Committee (PRC)

Chair Ragan said that Herbst would be updating the board at the upcoming retreat on the website revitalization. Ragan then asked Herbst to talk about the recent website outage. Herbst said that he would like to talk with Precision Intermedia (PI) about what specifically happened, why it took PI nine days to get us back online, and what steps PI is taking to ensure that this outage won't reoccur. He said that if PI isn't taking valid steps, PRC might propose to the board an action to change the host service now, since we will have to do so anyway when we go online with the new website. He said that our current contract with PI goes not guarantee an uptime figure, which we will require with the next host server. Go Daddy, for example, guarantees 99.9% uptime.

Wylie said that she has used Go Daddy for years without any outage. Sommer suggested to not spend a lot of effort on this inquiry. Knowles said while it is important not to have downtime, it is not likely that we will get a clear understanding of what happened. Bolin said that PI is waiving the April service fee.

Referring to the PRC meeting minutes, Winters asked whether PRC intended to register "CGJA.com" as a domain name. Ragan responded that the question came up as to whether CGJA should attempt to acquire this domain name as protection against someone else acquiring and using it. Ragan said that he had pursued it but had not yet received a response. In any event, this is not a high PRC priority because no real threat is perceived. Wylie said that, in registering with Go Daddy, we will have the opportunity to register several domain names in a package deal.

D-5 Membership Relations Committee (MRC)

Chair Knowles said that the website being down delayed the sending of the email memo to Introductory Members inviting them to become Voting Members. We didn't want someone to try to join via the website and find it down. The memo has now been sent. So far, half of the 450 addressees have opened the email, 10 have clicked on the link, and one has joined. Jahr asked whether board members had been sent the final version of the email. Knowles said no, just an earlier version. Knowles said that he would send the final version to all board members.

Approved 04-25-17

D-6 Training Committee (TC)

Vice Chair Bolin said that the Train-the-Trainer Workshop is coming up and that all trainers have accepted their summer assignments.

D-7 Finance Committee (FC)

No report.

D-8 Nominations-Elections Committee (NEC)

Chair Kunkle referred board members to the NEC minutes in the board meeting packet.

D-9 Awards Committee (AC) – No report.

D-10 Annual Conference Committee (ACC) – No report.

D-11 Ad Hoc Bylaws & Policy Review Committee (BPRC)

Chair Jahr said that the revised Policy Manual is on the agenda for the April 1 retreat.

D-12 Finance Review Committee (FRC)

Rich Knowles, chair of the Finance Review Committee (FRC), said that FRC now has two members and hasn't yet met. Ragan said that FRC will be on the agenda of future meetings.

D-13 Ad Hoc Education Committee (EC) – No report.

E. Action Agenda

E-1 Adopt the revised CGJA Bylaws. [Motion submitted by Jahr]

Jahr said that the Bylaws and Policy Review Committee (BPRC) has undertaken a full review and revision of the association's bylaws and Policy Manual. The bylaws are submitted here for the board's consideration for adoption; the policies will be discussed at the upcoming April 1, 2017 Board Retreat.

The proposed revisions to the bylaws were described in BPRC's February 21, 2017 memo to the board, and reflected in a Track Changes version of the document, both of which were attached as an information item to the board's February 28, 2017 agenda. There have been no subsequent comments from any of the directors related to the wording of the proposed revised Bylaws.

The motion passed unanimously, 11-0-0, by roll call vote. The motion required a two-thirds positive vote (8 votes). The board therefore adopted the revised CGJA Bylaws (attached to minutes).

F. Director Comments: None.

G. Adjournment (7:50 PM).

Respectfully submitted,
Jim Ragan, Secretary