

Approved 3/16/14

California Grand Jurors' Association
Board of Directors Meeting—February 25, 2014

MINUTES

A. Call to Order & Roll Call

The roll was taken, and the meeting began at 7:00 PM.

Present: Directors Boultinghouse (president), Bolin, Caranci, Hern, Hoffman, Jahr, Lynberg, Monaco, Mufson, Ragan

Absent: Director Dame' Shepp (excused)

B. Agenda and Comments

B-1 Agenda Approval: Boultinghouse

Caranci moved, Monaco seconded, and the Board unanimously approved the agenda as submitted.

B-2 Member Comments

None

C. Consent Items

C-1 Approval of the CGJA Board Minutes, 01/28/14: Ragan

C-2 Acknowledgement of Committee Meeting Minutes and Reports in the 02/25/14 board meeting packet: Boultinghouse

Ragan moved, Lynberg seconded, and the Board unanimously approved the two Consent Items.

D. Standing Committee Chair Reports

Boultinghouse that she wanted to change this part of the agenda. Since we all should have read the committee minutes and reports in the 02/25/25 board meeting packet and in the interest of time, she wants each of the committee chairs just to add additional information not contained in the minutes and reports. Other board members should then ask questions, as needed. The other board members agreed to this approach.

D-1 Legal and Legislative Resources Committee (LLRC)

Chair Jahr said there was nothing else to report.

D-2 Public Relations Committee (PRC)

Chair Ragan said there was nothing else to report.

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D-3 Membership Relations Committee (MRC)

Chair Boultinghouse said there was nothing else to report.

D-4 Training Committee (TC)

Chair Caranci provided an update from the last committee meeting. First, it's almost certain that CGJA trainers will do a one-day on-site training seminar for incoming Orange County grand jurors. Second, she, Frisbee, Jahr, and Miguel have reviewed and done some editing of the new interviewing video to be used this year in training. They are very pleased with the product. The committee will debut the video at the March 14-15 Train-the-Trainer Workshop.

D-5 Finance Committee (FC)

Chair Monaco said there was nothing else to report. He added that he had just received word from the Placer County chapter that the Capitol Regional Meeting will be April 5.

D-6 Awards Committee (AC)

Co-chair Mufson said there is no formal report this month, since there has not been a meeting.

D-7 Annual Conference Committee (ACC)

Co-chair Mufson said there was nothing else to report. Lynberg said that the 2014 Los Angeles County Conference Committee will meet on February 27, so she will have a report at the next board meeting.

Ad-Hoc Committee Reports

D-8 Education Committee (EC)

Chair Boultinghouse provided an update from the committee report. The committee held the first class with the students (pilot program at Balboa High School), doing a presentation on an overview of the grand jury, how it functions, and what its purpose is. The students then split into groups to talk about potential topics, which they are supposed to research. The next class will be on February 27. Ten members of the San Francisco chapter are mentoring during this eight-week course.

D-9 Nominations-Election Committee (NEC)

Hoffman asked if there was a way to provide the list of CGJA members in the southern region to the committee. Boultinghouse said the committee has not yet met this year to talk about procedures.

E. Action Agenda

- E-1 **Ratify appointment of tellers for the Nominations-Elections Committee: north region, Alan Witten (Placer County); central region, Jim Murad (Marin); south region, Lynn Runyan (Kern).**

Motion approved unanimously.

- E-2 **Approve the appointment of Michael Chernock as Chair of the Membership Relations Committee.**

Boultinghouse, current chair of the Membership Committee, said that she simply couldn't continue in that role mainly because of her new duties as CGJA President. She thinks that Chernock would do an excellent job. She discussed his appointment with the other committee members, and they all agreed.

After much discussion, Hoffman moved to table the motion until the March 16, 2014, board meeting. Hern seconded. The motion was defeated: 3 yes, 7 no, 0 abstain. Discussion continued.

The main motion, to ratify Chernock's appointment, was defeated: 5 yes, 5 no, 0 abstain.

- E-3 **Approve the petition from CGJA members residing in Plumas County to become a Chapter of the CGJA.**

Lynberg identified some language in the chapter's documentation with respect to lobbying that was not correct. She suggested that Hern review the documentation. Hern said that she and Jahr also had some questions about the governance structure that may result from some ambiguity in the CGJA Policy Manual. She hoped that the Board would approve the chapter this evening with the chapter bylaws are currently stated, hoping that the chapter will be open to advice and counsel to clear up any ambiguities. The Plumas County CGJA members did everything CGJA asked them to do in developing their documentation.

Motion approved unanimously.

- E-4 **Approve Amendment to Implementation Review Policy Guideline 9.**

Motion to table approved unanimously.

- E-5 **Authorize printing of 500 books at a not-to-exceed total cost of \$1,000. Increase Public Relations 2014 budget by \$500.**

Ragan submitted, the motion's author, submitted an amended motion:

Authorize printing of 500 books at a not-to-exceed total cost of \$1,000. Charge the Trautman Fund \$325 for educational purposes and increase the PRC budget for Grand Jury System Book printing from \$300 to \$675 (\$375 increase).

The \$325 from the Trautman Fund is to pay for 130 books for the Education Committee at \$2.50 each (at a printing run of 500 copies).

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Hern said that she and Jahr had discussed the importance of examining the Grand Jury System Book with respect to possible legal, factual, and typographical errors. She asked how many books we need now to satisfy the near term needs of the Education Committee and other committees.

Caranci said that all inventory copies of the Book have been shipped to the Education Committee to satisfy its immediate need. She said that she has about 20 books left from 2013 training to help us respond to individual orders. That is probably sufficient to carry us over until what we will need for the 2014 training season. Jerry Lewi, CGJA's book publisher, would like to be able to print the books now so that he can deliver them to Caranci at the Train-the-Trainer Workshop in March in order to avoid shipping costs. She said that she would rather have the book edited, as necessary, with CGJA paying the shipping costs.

There was general consensus that we should approve the motion but add the review process described by Hern before actually printing.

Motion approved unanimously.

Printing, however, will be delayed until an Ad Hoc Working Group, chaired by Hern, will examine the Grand Jury System Book with respect to possible legal, factual, and typographical errors by April 10. This means that we will incur the shipping costs (half drop-shipped to Caranci).

F. Directors' Brainstorming Session (none)

G. Adjournment (8:33 PM)

Respectfully submitted,
Jim Ragan, Secretary