

## CGJA Committee Volunteers Needed

As with any organization that is vibrant and growing, CGJA has staffing needs within our widely varying committees to work to actively promote, preserve, and support the grand jury system across California. The following is a specific list of positions within CGJA that represent the most key needs of the association. Full committee descriptions along with an expanded description of and committee contact information can be found via this [link](#).

Note, no travel is required except where noted.

CGJA is looking for a person with:

- organizational and leadership skills along with a strong background in business finance and budgeting to lead the Finance Committee as chair person.
- technical skills in the area of database management and the use of Constant Contact (a bulk email service) to become a member of the Membership and Chapter Relations Committee.
- a background in IT with strong computer skills to become a member of the Technology Committee.
- a background in web design with strong computer skills, good working knowledge of Microsoft Office tools, and the ability to quickly learn new computer skills to become a second administrator of the CGJA website as part of the Technology Committee.
- good working knowledge of social media tools such as Facebook and Twitter to build a communication base with CGJA members and the general public with the goal of educating the public on the civil grand jury system in California as a member of the Public Relations Committee.
- strong administrative and organizational skills to assist the chair of the Training Committee with administrative tasks, including: organization of training venues and schedule; communications with courts, counties and grand juries; organizing logistics for training venues; and other administrative tasks.
- experience as a grand juror with interest in becoming a CGJA trainer in the topics of Local Government, Grand Jury Law, and Legal topics (law degree required for the latter two). Must be able to travel some and be able to conduct virtual training via Zoom.

CGJA Board of Directors