

California Grand Jurors' Association Board of Directors Meeting
June 23, 2020
MINUTES

A. Call to Order and Roll Call

The roll was taken, and the meeting began at 3:03 PM.

Present: Directors Lloyd Bell, Janet Clark, Travis Gibbons, Tim Hafner, Larry Herbst, Jerry Kunkle, Joann Landi, Barbara Sommer, Ron Zurek.

Absent: Marsha Caranci (excused), Chuck MacLean, Lou Panetta (excused).

Quorum is present.

Other present: Jim Ragan, Parliamentarian.

B. Agenda and Comments

B-1 Agenda Approval: Herbst

Board members unanimously approved the agenda.

B-2 CGJA Member Comments - none

C. Consent Items

C-1 Approve Regular Board Meeting Minutes, 05/26/20: Herbst

C-2 Acknowledge Committee Minutes and other documents in 06/23/20 meeting packet: Herbst
Board unanimously approved the consent items.

D. Officer and Committee Chair Reports – see committee minutes in packet for details on current activities

D-1 **President's Report** (Herbst) – cancelled the July BOD meeting (as is generally the case). Discussed whether or not October meeting should remain in that the Membership Meeting is scheduled for the day before. The consensus was to let it stand for now.

D-2 Officer Reports

Vice President (Panetta) – no report (absent).

Treasurer (Gibbons) – the last two 2019 invoices have been paid.

Secretary (Sommer) – finalized and corrected packets can be found in the *CGJA Administration > Meetings > Board Packets* folder in Dropbox.

D-3 **Legal and Legislative Resources Committee (LLRC)** – no report.

D-4 **Public Relations Committee (PRC)** – Regan said that the committee, along with the MRCR will publish the names of new members in the August *Journal*. Then, perhaps in February, they will publicize 25-year members. There was some discussion about obtaining a full list as older records are not immediately available.

D-5 **Membership Relations Committee (MCRC)** –Ragan announced that the committee has a new member, Kathy Mastako. The membership numbers are looking good. There are 10 new

Introductory Member (IM) conversions from last year. Herbst pointed out that the committee has set a goal of 285 members and is coming close to achieving that.

- D-6 **Training Committee (TC)** – committee member, Ragan, said that Orange and San Francisco counties have requested training; notable as neither has utilized our training in the past. Gibbons said that Orange county has participated in report writing workshops. SF training will probably be in August.
- D-7 **Finance Committee (FC)** – no report.
- D-8 **Nominations-Elections Committee (NEC)** – Hafner said the committee up to date and ready to go with the directors' election.
- D-9 **Awards Committee (AC)** – there have been no awards nominations.
- D-10 **Annual Conference Committee (ACC)** – Bell said that the annual conference has been rescheduled to Oct. 24-25, 2021. He continues to work on the details with the hotel and provided some general background on the contract.
- D-11 **Bylaws & Policy Review Committee (BPRC)** – no report.
- D-13 **Technology Committee (Tech)** – committee member, Herbst, reviewed website usage to date. The number of total visits is up. There were many hits on the Volunteer Interest Form. He reported that the committee approved an additional Zoom license for Caranci to use for training needs.

E. Action Agenda

- E-1 **That the 2020 CGJA Annual Membership Meeting be conducted via Zoom to our members on Monday, October 26, 2020.** [Motion made by Bell, seconded by Kunkle]

Discussion: Bell provided background information. There was a discussion about the time of day for the meeting. The ACC's recommendation is that it be held at 11 AM and last about 1 to 1-1/2 hours. Concerns about attendance precluded their recommending a guest speaker.

The motion passed, 9-0-0, by voice vote.

- E-2 **Approve 2020 Director Election Ballots.** [Motion made by Hafner, seconded by Gibbons]

The motion passed, 9-0-0, by voice vote.

- F. **Director Comments** – Clark requested that the secretary send out the Zoom logon link a few days before the meeting. Sommer said she would comply.

Clark also requested that a list be created for chapters to use in keeping track of financial filings. Zurek said that he would be happy to offer assistance with the existing online listing. Ragan said that the MCRC is creating individualized lists for each chapter to serve as a resource and that these would be updated on a regular basis.

- G. **Adjournment (4:09 PM).**

Respectfully submitted,
Barbara Sommer, Secretary