

8/19/14 Approved

California Grand Jurors' Association
Board of Directors Meeting—June 21, 2014

MINUTES

A. Call to Order & Roll Call

The roll was taken, and the meeting began at 9:00 AM.

Present: Directors Boultinghouse (president), Bolin, Caranci, Hern, Hoffman, Jahr, Jennings, Lynberg, Monaco, Mufson, Ragan, Shepp

Absent: None

B. Agenda and Comments

B-1 Agenda Approval: Boultinghouse

Bolin moved, Shepp seconded, and the Board unanimously approved the agenda as submitted.

B-2 Member Comments

None

C. Consent Items

C-1 Approval of the CGJA Board Minutes, 05/27/14: Ragan

C-2 Acknowledgement of Committee Meeting Minutes and Reports in the 06/21/14 board meeting packet: Boultinghouse

Hoffman moved, someone seconded, and the Board unanimously approved the consent items.

D. Standing Committee Chair Reports

D-1 Legal and Legislative Resources Committee (LLRC)

Chair Jahr said that LLRC currently has three articles ready to go to the Journal.

D-2 Public Relations Committee (PRC)

Chair Ragan had no update.

D-3 Membership Relations Committee (MRC)

Chair Boultinghouse had no update.

D-4 Training Committee (TC)

Chair Caranci reported that the registrations for the regional and on-site training seminars are starting to flow in. We continue to get strong interest from county

counsels and other legal advisors in attending our training seminars. A presiding judge will attend the entire two-day seminar in Redding.

Jahr, Jerry Lewi, and Caranci have been working very hard to set a wide variety of sample documents posted on our web site so that we can refer jurors to them during the seminars. Jahr asked whether trainers would ask grand jurors in training to submit documents to add to this group of documents. Caranci responded affirmatively.

D-5 Finance Committee (FC)

Chair Monaco had no update. Hoffman said that she has added the assistant treasurer to the PayPal email notification list.

D-6 Awards Committee (AC)

Mufson had no update.

D-7 Annual Conference Committee (ACC)

ACC Chair Shepp said that ACC is working with the Policy Committee to resolve some ACC job responsibilities.

2014 Conference Chair Lynberg said that almost the total conference program is in place.

Boultinghouse asked Board members about the Chapter Officers' Dinner, saying that he high cost (\$40 each in 2013) seemed to limit participation. She said that some chapter officers have suggested ordering in pizza and drinks, with CGJA paying the costs. Caranci said that most hotels won't allow bringing in food from outside vendors, although she likes the idea. If the hotel won't allow bringing in outside food, we should check on what they could serve us most inexpensively. Boultinghouse said that she would do some additional research and report back to the Board at its next meeting.

Caranci also suggested that CGJA directors be invited to the dinner in order to continue interacting with the chapter officers. This was agreed to.

Ad-Hoc Committee Reports

D-8 Education Committee (EC)

Chair Boultinghouse reported on her exchange with Chief Justice Cantil-Sakauye about the Mock Grand Jury pilot program at Balboa High School in San Francisco (the documents contained in the board meeting packet). The chief justice referred Boultinghouse to the chair of the California Law Academy Support Council.

Hern asked whether the Education Committee would be holding regular meetings. She hoped that other people would attend, as well.

The discussion then broadened to include how Board members learn of all committee meetings so that they can attend when they would like to. Right now, Board members just receive the list of scheduled meetings. Jahr asked that all

committee chairs send their meeting agendas to all Board members a few days before each meeting. There was consensus for committee chairs to do this.

D-9 Nominations-Election Committee (NEC)

Chair Shepp reported that the NEC is right on schedule for the 2014 election.

Ragan said that the Board has to approve the ballot as to form and substance and that the next regularly scheduled Board meeting on August 26 would be too late. This will be the names of the members to appear on the ballot. Therefore, we will need a special meeting. Hoffman said that once NEC knows the final candidate list, NEC will notify the president to call a special meeting.

Monaco asked whether NEC procedures are documented so that we can refer to them. Shepp said that NEC will be meeting with the Policy Committee to try to clarify some areas that might be too loose. NEC will then propose a revised policy to the Board, probably in August.

Jahr said that document H-3 in the current Board meeting packet is "NEC Policies." This is the document NEC will be discussing with the Policy Committee. It contains proposed suggested changes. If anyone has suggestions or comments, please send them to Shepp. NEC is next meeting on June 26.

E. Action Agenda

No action items.

F. Directors' Brainstorming Session (none)

G. Adjournment (9:43 AM). The Board then continued with discussion of items from the March 2014 retreat.

Respectfully submitted,
Jim Ragan, Secretary